



**GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT**

Dated Lahore, the 13th January, 2014

NOTIFICATION

No. ADMN(PPRA)10-2/2013. In exercise of the powers conferred under section 26 of the Punjab Procurement Regulatory Authority Act 2009 (*VIII of 2009*), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.-(1) These rules may be cited as the Punjab Procurement Rules 2014.

(2) They shall come into force at once.

**CHAPTER I
GENERAL PROVISIONS**

2. Definitions.-(1) In these rules:

- (a) 'Act' means the Punjab Procurement Regulatory Authority Act 2009(*VIII of 2009*);
- (b) 'advertisement' means an advertisement published in the manner prescribed under rule 12;
- (c) 'applicant' means a person or firm who seek to be enlisted or to be prequalified or to be shortlisted in response to the advertisement given by the procuring agency;
- (d) 'associate' means any agency or person with whom the consultant associates in order to provide any part of the services;
- (e) 'Authority' means the Punjab Procurement Regulatory Authority;
- (f) 'bid' means a tender or an offer, in response to an invitation, by a person, consultant, firm, company or an organization expressing his or its willingness to undertake a specified task at a price;
- (g) 'bidding document' means a document or a set of documents prescribing the quantity, quality, characteristics, conditions and procedures of the transactions prior to the actual procurement and on the basis of which bidders prepare their bids;
- (h) 'bid security' means the bank guarantee or other form of security submitted by a bidder together with a bid to

secure the obligations of the bidder participating in a bidding proceedings;

- (i) 'competitive bidding' means a procedure leading to the award of a contract whereby all the interested persons, firms, companies or organizations may bid for the contract;
- (j) 'competent authority' means the head of the procuring agency or any other officer authorized to act as competent authority;
- (k) 'completion date' means the date of completion of the procurement certified by the procuring agency;
- (l) 'consultant' means a person or firm who or which is qualified by appropriate education and relevant experience for provision of consultancy services;
- (m) 'consultancy services' means services requiring adequate technical expertise and financial capability in undertaking specific assignment or project and may be of an intellectual nature and differ from the other types of services directly connected with the procurement of goods and works in which the physical component of the activity is the main function and often involves equipment intensive assignments and may include:
 - (i) advisory and review services;
 - (ii) pre-investment or feasibility studies;
 - (iii) construction supervision;
 - (iv) management and related services, and
 - (v) other technical services or special studies;
 - (vi) design; and
 - (vii) surveys and investigations;
- (n) 'contract' means the agreement proposed to be entered into between the procuring agency and the successful bidder;
- (o) 'contractor' means a person, firm, company or an organization who or which undertakes to supply goods, services or works and includes a consultant;
- (p) 'corrupt and fraudulent practice' means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the contractor in the procurement process or in contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive



