



# TRANSPARENCY INTERNATIONAL-PAKISTAN

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21<sup>st</sup> April, 2016

TL16/2104/5A

Chairman,  
Federal Board of Revenue,  
Government of Pakistan,  
Islamabad.

Sub: Violation of Public Procurement Rules 2004, Assistant Director (Admin), Directorate of Research and Statistics, Federal Board of Revenue, Islamabad's Tender Notice for Procurement of Miscellaneous Items.

Dear Sir,

This is with reference to Federal Board of Revenue, Islamabad's Tender Notice, published in daily "The News" on 19<sup>th</sup> April, 2016. It is observed that the advertisement is in violation of the PPRA Rules 2004.

1. As per the advertisement, 15 days of response time is not given and the date for submission of tender is on 29-04-2016, which is 4 days short. It is a violation of PPRA Rules 2004, Rule No.13 (1). Stated as under;

*13. Response time. - (1) The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the individual procurement's complexity, availability and urgency. However, under no circumstances the response time shall be less than fifteen days for national competitive bidding and thirty days for international competitive bidding from the date of publication of advertisement or notice.*

2. Also, "Directorate of Research and Statistics, Islamabad reserves the right to add/reduce the quantity of material as per requirement", whereas any change in tender conditions, specifications and quantity after bid opening by procuring agency is not allowed under Rules. However according to Public Procurement Rules 2004, Rule No. 42 (c) (iv), repeat orders cannot exceed more than 15% of the original quantity. Stated as under;

*42. Alternative methods of procurements.- A procuring agency may utilize the following alternative methods of procurement of goods, services and works, namely:-  
(c) direct contracting: a procuring agency shall only engage in direct contracting if any of the following conditions exist:  
(iv) repeat orders not exceeding fifteen per cent of the original procurement;*

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 50, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.


Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

  
Sohail Muzaffar  
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Secretary to Prime Minister, Islamabad.
2. Director General, NAB, Rawalpindi.
3. Chairman, Prime Minister's Inspection Commission, Islamabad.
4. Registrar, Supreme Court of Pakistan, Islamabad.
5. Managing Director, PPRA, Islamabad.



Revenue Division  
**Federal Board of Revenue**  
Government of Pakistan

## INVITATION FOR BIDS

The Directorate of Research & Statistics, Islamabad invites sealed bids from Income Tax & Sales Tax registered firms for procurement of the following items as per details mentioned against each:-

S#	Category	Lot #	Items Description	Quantity
1.	Machinery & Equipment	1	Heavy Duty Photocopier (Branded)	01 No.
		2	Heavy Duty Fax Machine (Branded)	01 No.
		3	UPS 10 KV	01 No.
		4	Refrigerator (Local Branded) 12 CFT	01 No.
		5	Water Dispenser (Local Branded ) 20 Ltr	01 No.
		6	Microwave oven 20 Ltr (Local Branded)	01 No.
2.	Purchase of Hardware	7	Personal Computer (Branded)	05 No.
		8	Laptop Core i7 Branded	04 No.
		9	Heavy Duty Printer (A-3 Size) (Branded)	01 No.
		10	Colour Lazer Printer (Branded)	01 No.
		11	Scanner (with ADF) (Branded)	01 No.
3.	Purchase of Furniture	12	List is available in office	
4.	Office Stationery	13	List is available in office	
5.	Other Store Items	14	List is available in office	
6.	Computer Stationery	15	List is available in office	

**(Detail specification of (Lot #1 to 11) can be obtained from the DR&S.**

1. Bidders may submit bid(s) for one or more of the above lists. Evaluation and award of bids will be lot-wise base upon single stage one envelop criteria.
2. Interested eligible bidders may obtain further information regarding specification of items or any other from Directorate of Research & Statistics, FBR at the address given below from 0900 to 1400 hours on any working day (Monday-Friday)
3. A complete set of bidding documents in English may be obtained by the interested bidders on submission of written request on firm/Company's letter head from Administration Branch on any working day.
4. Earnest money amounting to 5% of the bid amount shall be accompanied with the bid in the form of Pay order in favour of **DDO, DR&S, FBR, Islamabad.**
5. Interested bidders are requested to submit their bids on or before 1100 hours on 29-04-2016. The tender will be opened on the same day of closing date of bid at 1400 hours in the office of undersigned. Bids will be opened in the presence of bidder's representatives who choose to attend same.
6. Bids received late will be rejected.
7. All bids shall be valid for **30th June, 2016** w.e.f. opening date of the bid.
8. All Government taxes shall be applicable as per law. Proof of registration with Income Tax & Sales Tax authorities should be enclosed with the bid.
9. The **Directorate of Research & Statistics, Islamabad** reserves the right to cancel the tender and/or to add/reduce the quantity of material as per requirement.
10. Supply of items/quantities shall be made as per supply order according to requirements of the Directorate from time to time.
11. Payment (s) shall be made on satisfactory delivery and installation of items.
12. This tender has been uploaded in the PPRA Website: [www.ppra.org.pk](http://www.ppra.org.pk) and FBR website [www.fbr.gov.pk](http://www.fbr.gov.pk).

**Muhammad Ashraf Ghouri**  
Assistant Director (Admn)

Directorate of Research & Statistics, Federal Board of Revenue, Islamabad  
2nd Floor, Room # 44, CDA Block 3, Old CBR Building, Islamabad. Tel 051-9212325

WE BELIEVE IN:  INTEGRITY  COURTESY  PROFESSIONALISM

**FBR** **REPUBLIC**  FAIRNESS  TEAMWORK  TRANSPARENCY  RESPONSIVENESS

PARTNER IN PROGRESS

**051-111 772 772** [helpline@fbr.gov.pk](mailto:helpline@fbr.gov.pk) [www.fbr.gov.pk](http://www.fbr.gov.pk)

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