



# TRANSPARENCY INTERNATIONAL-PAKISTAN

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12<sup>th</sup> May, 2017

TL17/1205/1A

District Coordination Officers (DCOs),  
City District Government,  
Toba Tek Singh  
Telephone # 0462-511522 0462-2515922.

**Sub: Violation of Punjab Procurement Rules 2014, District Emergency Officer (Rescue 1122), Secretary/Convener Departmental Standardization/Technical Evaluation/Quality Control Committee, Toba Tek Singh's Pre-Qualification Notice for Supply of Miscellaneous Items.**

Dear Sir,

This is with reference to DG, Toba Tek Singh's Pre-Qualification Notice, published in daily "Nawaiwaqt" on 10<sup>th</sup> May, 2017. It is observed that the advertisement is in violation of the Punjab Procurement Rules 2014.

1. No response time is mentioned, in the advertisement, for the submission of pre-qualification. It is a violation of Punjab Procurement Rules 2014, Rule No.14 (1). Stated as under;

**14. Response time:-** (1) *The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the complexity of the procurement, availability and urgency but, in no circumstances, the response time shall be less than fifteen days for national competitive bidding and thirty days for international competitive bidding from the date of publication of advertisement or notice.*

It is mentioned in Punjab PPRA 'Tender Guidelines' on their website, that the Notice should contain closing date, time and place for receiving proposals (Copy Attached).

2. Also, "The undersigned reserved the right to reject applications without assigning any reasons". However, as per Rule No. 17 (4), PPRA 2014, the reason of rejection should be communicated to the bidders. Stated as under;

**17. Pre-qualification process:-** (4) *On a request, the procuring agency shall communicate to the contractor who has not been prequalified the reasons for not prequalifying the contractor.*

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No. 69, and with request to re-invite the pre-qualification under the prescribed procedures or issue a corrigendum and extend date accordingly.



Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

Sohail Muzzafar  
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.

# نوائے وقت

## PRE-QUALIFICATION NOTICE

The District Government Toba Tek Singh Intends pre-qualification of reputable firms/ dealers/ contractors who are GST Registered with Sales Tax Department and are on the Active Taxpayers List (ATL) of FBR for the supply of following items:

Sr. #.	Items
1	Preparation of digital Portraits / Flax photo Streamers, Banners etc.
2	Arrangements / Services of Supply of furniture's/Tentage / Catering etc. on rent basis.
3	Arrangements / Services of Installation of Temporary Lights, Pedestal Fans, Gas Heaters, Generators, temporary toilets with all allied facilities on daily rent basis.
4	Arrangement for supply of refreshment i.e. food hampers, Cooked Food, Lunch Boxes, Mineral Water, Milk Tea etc.
5	Arrangements of Mosquito Nets, Animals Wanda for food affectees.
6	Provision of Transportation, POL
7	Any other Item as direction of Higher Authorities.

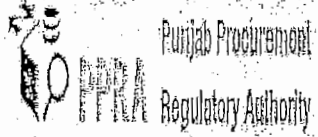
Sr. #.	Items	Quality	Qty
1	Drinking Water	Nestle	As per Requirement
2	Atta		10-Kg
3	Cooked Food		As per Requirement
4	Rice		10/20-Kg

### FOOD HAMPER

1	Sugar	A grade, as per sample	1-Kg
2	Dal Channa	A grade, grains shall be free from dust, mycobon, mud balls, infected by insects or broken	1-Kg
3	Dal Moong (Washed)	A grade, grains shall be free from dust, mycobon, mud balls, infected by insects or broken	1-Kg
4	Dal Masoor	A grade, grains shall be free from dust, mycobon, mud balls, infected by insects or broken	1-Kg
5	Rice	A grade, grains shall be free from dust, mycobon, mud balls, infected by insects or broken	2-Kg
6	Roasted Channa	A grade, grains shall be free from dust, mycobon, mud balls, infected by insects or broken	500-Grms
7	Mixed Pickle	A grader (in patent registered Jar)	500-Grms
8	Ghee	A grade, equivalent to daida, Habibe specifications	2-Kg
9	Salt	Iodized equivalent to National specifications	800-Grms
10	Red Chilli (Powder)	Equivalent to National's specifications	200-Grms
11	Turmeric Powder	Equivalent to National's specifications	50-Grms
12	Dry Milk	Equivalent to "NEEDO" Nestle specifications	400-Grms
13	Tea	Equivalent to Lipton's specifications	190-Grms
14	Fire Lighter with Light	A Grade	1-No.
15	Packing Material	All pulses, rice and sugar will be packed in "Food Grade/Virgin Grade" poly bag sealed with sealer, Ghee shall be packed in poly bag separately duly sealed with sealer. All branded items shall be provided in original manufacturer packing. All packed items shall be packed in large poly bag. Poly bag containing all items shall be packed in printed 80 grams polypropylene bag duly sealed with stitch machine.	
		Net Weight	10-Kg.700 gram+ 5%

- Only the interested and committed firms/contractors /dealers may submit following documents for evaluation:-
  - Applications on letter Head:- mention category for which applying
  - Personal profile: Particulars of applicant.
  - Business Profile:- Staff machinery, experience, financial status, average annual turn over, Income Tax return and Sales Tax Deposit Details.
  - Performance Record:- Complete detail of last 4 orders / Project.
  - Bank Statement:- of last 6 months and bank certificate.
  - Affidavit:- Firm not black listed and litigation record ,(if any)
3. Selection Criteria:- Financial Standing /Technical Business knowhow, efficient and swift performance, documents / records correctness.
4. Application Forms may be purchased by submitting processing fee of Rs. 2,000/- (Non Refundable) in favour of the Deputy Commissioner / Administrator, District Government during office time.
5. Applications must reach office of District Emergency Officer (Rescue 1122) Toba Tek Sing by or before 1.00 PM. The applications shall be opened on the same day at 1.30 PM.
6. The undersigned reserved the right to reject applications without assigning any reasons.

District Emergency Officer (Rescue 1122). (IPL-5700)  
Secretary/ Convener  
Departmental Standardization/Technical  
Evaluation/Quality Control Committee  
Toba Tek Singh



Home | Information Desk

## Tender Guidelines

The tenders should essentially include the following information:

- o Name of procuring agency
- o Tender number (for identification)
- o Procurement Title (indicating type and quantity)
- o Contact person (for seeking bidding documents)
- o Last date for obtaining bidding documents and its price (if any)
- o Closing time and date as well as place for receiving bids
- o Time and Place of public opening of bids (Bids must be opened on the closing date at least thirty minutes after the deadline for submission of bids)
- o Amount of bid security (% age of bid price)
- o Procurement method
- o In case the tender notice involve different categories of goods, work or services, the procuring agency must mention to whether the evaluation shall be item wise or on accumulative cost basis
- o Bid validity period
- o The bidding document shall be made available to the interested firms/prospecting bidders, immediately after the bidding notice is published

Standard Tender Specification Format

