



# TRANSPARENCY INTERNATIONAL-PAKISTAN

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13<sup>th</sup> August, 2018

TL18/1308/1A

District Police Officer,  
Police Department,  
District Toba Tek Singh,  
Punjab.

**Sub: Violation of Punjab Procurement Rules 2014, District Police Officer,  
Police Department, Toba Tek Singh's Tender Notice for Purchase of  
Miscellaneous Items and Works.**

Dear Sir,

This is with reference to Police Department, Toba Tek Singh's Tender Notice, published in daily "Jang" on 9<sup>th</sup> Aug, 2018. It is observed that the advertisement is in violation of Punjab Procurement Rules 2014.

As per advertisement, 'the quantity of items may be increased/ decreased as per availability of funds', whereas per rules, any change in tender conditions, specifications and quantity after the opening of the bid by procuring agency is not allowed under Rules. However according to PPRA 2014, Rule No. 59 (c) (iv). repeat orders cannot exceed more than 15% of the original quantity. Stated as under;

*59. Alternative methods of procurements.- A procuring agency may utilize the following alternative methods of procurement of goods, services and works:*

*(c) direct contracting: a procuring agency shall only engage in direct contracting if any of the following conditions exist:*

*(iv) repeat orders not exceeding fifteen per cent of the original procurement;*

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No. 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

Justice Zia Perwez  
Former Judge of Supreme Court of Pakistan and High Court of Sindh  
Trustee- TI-Pakistan

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



## TENDER NOTICE

**PURCHASE/REPAIR OF PARTS OF MACHINERY, GOVT VEHICLES & FURNITURE REPAIR OF BUILDING, PURCHASE OF DIETRY ITEMS, COMPUTER & OFFICE STATIONERY, PRINTING OF FORMS AND PURCHASE OF MISCELLANEOUS AND ELECTRICITY ITEM AND FILTER FOR GOVT. VEHICLE AND MOBOIL OIL, ETC DURING THE CURRENT FINANCIAL YEAR 2018-2019**

District Police officer, Toba Tek Singh invites sealed tenders based on the Punjab Procurement Rules 2014, from well reputed firms having previous experience as well as registered with income Tax and Sales Tax Department, for the patty repair of Furniture on the below mentioned terms and conditions. Tenders would be opened on 28-08-2018 at 11:00 A.M in the presence of bidders in the office of the District Police Officer, Toba Tek Singh

2. The details of specifications and tender documents can be obtained against with the request from the office of aforementioned address on any working day during office hours upto 11.08.2018. Tender documents fee @ 1000/- (non-refundable) will be charged

### 3. TERMS & CONDITIONS:

1	<p>Bid shall comprise a single package containing two separate envelopes</p> <p>1) <b>Technical Proposal</b> (Detail of Printing items on the firm's letter head pad along with bidding documents, earnest money.</p> <p>2) <b>Financial Proposal</b> (Rate of items including all taxes/ charges whatsoever, as per following for on the firm's letter head paid)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 5%;">Sr #</th> <th style="width: 35%;">Description</th> <th style="width: 10%;">Unit Price Rs</th> <th style="width: 10%;">Income Tax</th> <th style="width: 10%;">Sales Tax</th> <th style="width: 10%;">Other duties charges etc</th> <th style="width: 10%;">Total unit Price Rs.</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>The envelop should be marked in bold letter as " TECHNICAL PROPOSAL" and FINANCIAL PROPOSAL"</p>	Sr #	Description	Unit Price Rs	Income Tax	Sales Tax	Other duties charges etc	Total unit Price Rs.							
Sr #	Description	Unit Price Rs	Income Tax	Sales Tax	Other duties charges etc	Total unit Price Rs.									
2	<p>Technical proposal will be opened 28-08-2018 at 11:30 hours while Financial Proposal shall remain ( in sealed form) in the custody of the undersigned and would be opened after receipt of the technical report, in the presence of qualified bidders. The Technically qualified lowest bid would be accepted. The financial proposal of bids found technically un-acceptable shall be returned un-opened to the respective bidders.</p>														
3	<p>The bidders shall submit Earnest Money @ 5% of the total value of the contract with their Financial proposals in the shape of Pay Orders/ Bank Draft of any Scheduled Bank in favour of the District Police Officer, Toba Tek Singh. In case of non- acceptance of tenders the earnest money will be refunded after finalization of the tender.</p>														
4	<p>In case of acceptance of tenders, the bidders shall deposit a security @ 5% of the total value of the contract in the form of Deposit at call in the name of the District Police Officer, Toba Tek Singh and draw the contract agreement. Security shall be refunded on successful completion to the contract.</p>														
5	<p>The manufactures contractors must submit documentary evidence that the form has capability / capacity to manufacture the items being tendered submit to registration as manufacturer with sales tax department. The other firms authorized as stockiest/ agents of dealers of a manufacturer must provide authorization certificate from the manufacturer that be undertakes to manufacturer the said store on their firms behalf.</p>														
6	<p>The bidders are required to specify make, brand and country of origin and furnish detailed descriptive literature/ catalogue etc along with their offer for respected items.</p>														
7	<p>The stores shall be received in office of he DPO, T.T.Singh no other destination shall be acceptable. Stores shall be inspected physically. Stores found not according to the requirement of the department will be rejected at the cost of the contractor and may also result in forfeiture of security and black listing the firm. In case of delay in supply. Late delivery charges will be Revised as per rules.</p>														
8	<p>Rates quoted would be considered only if the same are inclusive of all taxes/ duties charges and inclusive of packing / freight till delivery at office of DPO, T.T. Singh and shall be valid up to 30.06.2019.</p>														
9	<p>The quantity of items may be increased/ Decreased as per availability of funds.</p>														
10	<p>Supply shall be completed with 07 days from the date of order.</p>														
11	<p>The bidders have to bring their samples of at the time of opening the tenders otherwise the offers shall be ignored.</p>														
12	<p>The Department reserves the right to accept or reject or all tenders without assigning any reason.</p>														
13	<p>Any of the total bids can only be rejected on the basis of evaluation criteria</p> <ol style="list-style-type: none"> <li>1) The procuring agency may reject all bids of proposals at any time prior to acceptance of a bid or proposal.</li> <li>2) The procuring agency shall upon request communicate to any bidder, the ground for its rejection of all bids or proposals but shall not be required to justify those grounds.</li> </ol>														

**(ZULFIQAR AHMAD) PSP**

District Police Officer, Toba Tek Singh

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