



14<sup>th</sup> December, 2016

TL16/1412/10A

Director General,  
Punjab Food Authority,  
Lahore.

**Sub: Violation of Punjab Procurement Rules 2014, Director (Admin and Finance), Punjab Food Authority, Lahore's Tender Notice for Purchase of Stationary, Computer Stationary and Other Items.**

Dear Sir,

This is with reference to Punjab Food Authority, Lahore's Tender Notice, published in daily "The News" on 10<sup>th</sup> December, 2016. It is observed that the advertisement is in violation of the Punjab Procurement Rules 2014.

1. In the advertisement, only the last date and time of the submission of tender is mentioned whereas it should also include the date and time of opening of tender that shall be on the same day. Therefore the advertisement is in a violation of PPRA Rules 2014, Rule 30(1). Stated as under;

***30. Opening of bids.***— (1) *The date for opening of bids and the last date for the submission of bids shall be the same; and, bids shall be opened at the time specified in the bidding documents which shall not less than thirty minutes after the closing time for the submission of bids.*

It is mentioned in Punjab PPRA 'Tender Guidelines' on their website, that the Tender Notice should contain closing date, time and place for receiving bids, as well as time of public opening of bids. (Copy Attached).

2. Also, "The Competent Authority can reserve the right of rejection of all bids without assigning any reason". However, it is not complying with PPRA 2014 Rule No. 35. which requires that reason should be communicated to bidders. Stated as under;

***35. Rejection of Bids :-*** (1) *the procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.*  
(2) *the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.*

3. Also, "The no of the items attached with the tender document can be increase or decrease as per requirement", whereas per rules, any change in tender conditions, specifications and quantity after the opening of the bid by procuring agency is not allowed under Rules. However according to PPRA 2014, Rule No. 59 (c) (iv), repeat orders cannot exceed more than 15% of the original quantity. Stated as under;



**59. Alternative methods of procurements.-** A procuring agency may utilize the following alternative methods of procurement of goods, services and works.

(c) **direct contracting:** a procuring agency shall only engage in direct contracting if any of the following conditions exist:

(iv) repeat orders not exceeding fifteen per cent of the original procurement.

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No. 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,



Sohail Muzzafar  
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



## Tender Notice for purchase of Stationery, Computer Stationery & Other Items for

# Punjab Food Authority

Sealed tenders are invited from GST registered firms in the name of Director General Punjab Food Authority Lahore for the supply of stationary, Computer stationary and other item, detail of stationary item can be seen in tender document according to the PPRA, rules 2014 and any other additional conditions as per specifications even in the tender documents.

### Terms and condition for the submission of proposals

1. The proposals must reach in the office of director (Admin & Finance) Punjab Food Authority on 27-12-2016 at 11:00 am
2. Technical and financial proposals should be submitted in separate envelopes. The word "Technical proposals" & "Financial proposals" should be clearly written on the top left corner of the respective envelop.
3. Tender document and details of the item can be obtain from the office of the director (Admin & Finance) Punjab Food Authority at the cost of Rs. 500 in shape of pay order/ demand draft in favor of Punjab Food Authority working hours on written request.
4. The no of items attached with the tender document can be increase or decrease as per requirement.
5. The Punjab Food Authority reserves the rights to reject all the proposals submitted in response to this tender notice prior to acceptance.
6. The competent Authority can reserve the right of rejection of all the bids without assigning any reason.

	<b>PUNJAB FOOD AUTHORITY</b>		IPL-14819
Director (Admin & Finance)	Punjab Food Authority, 83C Punjab Food Authority Lahore/83 C New Muslim Town Lahore Ph: 042-35962894		



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## Tender Guidelines

The tenders should essentially include the following information:

- o Name of procuring agency
- o Tender number (for identification)
- o Procurement Title (indicating type and quantity)
- o Contact person (for seeking bidding documents)
- o Last date for obtaining bidding documents and its price (if any)
- o Closing time and date as well as place for receiving bids
- o Time and Place of public opening of bids (Bids must be opened on the closing date at least thirty minutes after the deadline for submission of bids)
- o Amount of bid security (% age of bid price)
- o Procurement Method
- o In case the tender notice involve different categories of goods, work or services, the procuring agency must mention to whether the evaluation shall be item wise or on accumulative cost basis
- o Bid validity period
- o The bidding document shall be made available to the interested firms/prospecting bidders, immediately after the bidding notice is published

Standard Tender Specifications