



15th November, 2016

11.16.1511.8A

Comptroller,
Banquet Hall, 90-SQA,
Services and General Administration Department (S&GAD),
Lahore.

Sub: Violation of Punjab Procurement Rules 2014, Comptroller, Banquet Hall, 90-SQA,
S&GAD, Lahore's Tender Notice for Purchase of Miscellaneous Items.

Dear Sir,

This is with reference to S&GAD, Lahore's Tender Notice, published in daily "Khabram" on 11th November, 2015. It is observed that the advertisement is in violation of the Punjab Procurement Rules 2014.

1. As per advertisement, S&GAD, Lahore has restricted the bidders to supply items of specific brands only and has not added "**or equivalent**" with it, which is not allowed under PPRA 2014, Rule No. 10(2). Stated as under:


***10. Specifications:-** (2) The Specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar classifications but if the procuring agency is satisfied that the use of or a reference to, a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words "or equivalent".*

2. Also, "The office of Comptroller, Banquet Hall, 90-SQA, S&GAD, Lahore may decrease or increase or decrease the quantity of the items", whereas per rules, any change in tender conditions, specifications and quantity after the opening of the bid by procuring agency is not allowed under Rules. However according to PPRA 2014, Rule No. 59 (c) (iv), repeat orders cannot exceed more than 15% of the original quantity. Stated as under:

***59. Alternative methods of procurements.-** A procuring agency may utilize the following alternative methods of procurement of goods, services and works.*

*(c) **direct contracting:** a procuring agency shall only engage in direct contracting if any of the following conditions exist:*

(iv) repeat orders not exceeding fifteen per cent of the original procurement:

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly. 



Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

Sohail Muzaffar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



Government of The Punjab - Services & General Administration Department 90 SQA

TENDER NOTICE

Service & General Administration Department, Government of the Punjab, Lahore, invites sealed bids from registered/ incorporated firms, suppliers, who registered with Sales Tax and Income Tax Department and maintaining their own stock at their offices, to participate in the bidding process for procurement of the following items:-

1. OTHER STORE ITEMS.

Table with 3 columns: S.#, Name of Item, Quantity. Lists items like Tissue Box, Toilet Paper, Soap, etc.

2. COMPUTER STATIONERY ITEMS.

Table with 3 columns: S.#, Name of Item, Quantity. Lists items like Toner, Paper, etc.

3. STATIONERY ITEMS.

Table with 3 columns: S.#, Name of Item, Quantity. Lists items like Stock Register, Register, Ballpoint, etc.

4. PRINTING ITEMS.

Table with 3 columns: S.#, Name of Item, Quantity. Lists items like Kitchen Report Pad, Pantry Report Pad, etc.

TERMS & CONDITIONS

The intending bidders participating in the bidding shall provide the following documents along with their Financial Bids:
- Company Name
- Certificate of Incorporation/ Registration
- NTN and sales tax registration certificate
- Affidavit declaring that the Company is not a subsidiary of any Government Department/ Authority/ Agency/ Company.

INSTRUCTION FOR BIDDERS.

- This procurement will be governed by the Punjab Procurement Rules, 2014 that may be downloaded from the website www.ppra.punjab.gov.pk.
- Bid Document containing detail of above requirements and terms and conditions can be obtained from the office of Comptroller Banquet Hall, 90-SQA, S&GAD, Lahore during office hours on payment of Rs. 500/- (Non-refundable).
- The procurement procedure shall be single stage single envelope bidding procedure.
- Bid security @ two percent (2%) of the estimated price in the form of Bank Draft/ Pay Order / CDR in favour of Comptroller Banquet Hall, 90-SQA, S&GAD, Lahore, must be attached with the bid, failing which the bid shall be considered as non-responsive and shall be rejected.
- The office of Comptroller, Banquet Hall 90-SQA, S&GAD, Lahore, may decrease or increase the quantity of above items.
- Procuring Agency may reject all the bids any time prior to acceptance of any bid as laid down in Section 35 of the Punjab Procurement Rules, 2014.
- The interested bidders shall submit their Bids inclusive of all applicable government taxes/ duties in a sealed envelope, containing name of the Firm and marked technical and Financial Bid in the office of Comptroller Banquet Hall, 90-SQA, S&GAD, Lahore on or before 23.11.2016 by 11:00 a.m.
- The bids will be opened the same day at 12:30 P.M. in presence of the authorized representative of the firms. If the day of opening of bids is a holiday the declared as holiday the bids will be opened on the next working day.

COMPTROLLER BANQUET HALL 90 SQA LAHORE