



16th January, 2017

TL17/1601/4A

Chairman,
District Council,
Sheikhupura, Punjab.

**Sub: Violation of Punjab Procurement Rules 2014, Chairman, District Council, Sheikhupura's
Quotation Notice for Miscellaneous Items.**

Dear Sir,

This is with reference to District Council, Sheikhupura's Quotation Notice, published in daily "Nawaiwaqt" on 14th January, 2017. It is observed that the advertisement is in violation of the Violation of Punjab Procurement Rules 2014.

1. As per advertisement, "The quality of the items can be increased or decreased by the competent authority", whereas per rules, any change in tender conditions, specifications and quantity after the opening of the bid by procuring agency is not allowed under Rules. Therefore the advertisement is in a violation of PPRA 2014, Rule No. 25 (4). Stated as under:

25. Bidding documents.- (4) Where any change becomes essential in the procurement process, such change shall be made in a manner similar to that of the original advertisement.

2. In the advertisement, only the last date and time of the submission of quotation is mentioned whereas it should also include the date and time of opening of quotation that shall be on the same day. Therefore the advertisement is in a violation of PPRA Rules 2014, Rule 30(1). Stated as under:

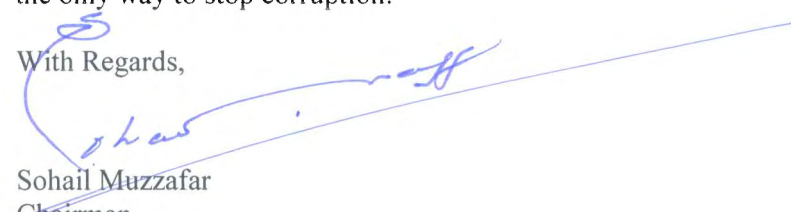
30. Opening of bids.- (1) The date for opening of bids and the last date for the submission of bids shall be the same; and, bids shall be opened at the time specified in the bidding documents which shall not less than thirty minutes after the closing time for the submission of bids.

It is mentioned in Punjab PPRA 'Tender Guidelines' on their website, that the Tender Notice should contain closing date, time and place for receiving bids, as well as time of public opening of bids. (Copy Attached).

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No. 69, and with request to re-invite the quotation under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,


Sohail Muzzafar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



QUOTATION NOTICE

DISTRICT COUNCIL SHEIKHUPURA

Sealed quotations are invited from the approved contractors of District Council Sheikhupura and Municipal Committee Sheikhupura on 31-01-2016 at 11.00 am. The quotations must be accompanied by 05% CDR in favour of Chief Officer District Council Sheikhupura.

Sr. No.	Name of items/ specifications	Quantity
1.	Supply of computers latest Model "P-5" Monitor LED-21", RAM-4 GB, Hard-5 GB, CPU tower casing and laser printer/ accessories (DELL, HP, IBM) or equivalent.	07 Nos.
2.	UPS for above computers 1000 watt with 02 No. batteries 100 mh complete set.	07 Nos.
3.	Supply of steel almirah 6'x3'x1½' fabricated with 22/24 swg, silver painted with locking arrangement complete.	10 Nos.
4.	Supply of cabinet steel, silver painted 22/24/26 swg with 4 drawers each with locking arrangement 5'+2'x1½'.	07 Nos.
5.	White paper legal size 80gm.	60 Reams
6.	White papers A4 80gm.	40 Reams
6A.	Generator - 15 KVA local/ imported.	01 No.
7.	File covers standard size with monogram of Distt. Council, good quality in three colours.	3000 Nos.
8.	Ball point Uniball.	60 Nos.
9.	Staplers with pin packet.	15 Set.
10.	Paper punch and scanners	15 Nos.
11.	Lead pencils	50 Gurs
12.	Stamp Pad.	30 Nos.
13.	Rubber, Sharpener, wooden/ plastic measuring length, common pins and cushion, carbon paper, hard board with clip etc.	as per need
14.	Official stamps of Deptt/ officers.	38

- (i) The supplier/ contactor should be registered with Sales Tax Deptt/ PRA.
- (ii) All applicable taxes will be deducted at the time of payment.
- (iii) The quality of the items can be increased or decreased by the competent authority.
- (iv) Any other information can be collected from DO(I&S) in office house. (056-9200286)

Sd/- Chairman,
(IPL-390) District Council Sheikhupura

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Punjab Procurement
Regulatory Authority



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Tender Guidelines

The tenders should essentially include the following information:

- o Name of procuring agency
- o Tender number (for identification)
- o Procurement Title (indicating type and quantity)
- o Contact person (for seeking bidding documents)
- o Last date for obtaining bidding documents and its price (if any)
- o Closing time and date as well as place for receiving bids
- o Time and Place of public opening of bids (Bids must be opened on the closing date at least thirty minutes after the deadline for submission of bids)
- o Amount of bid security (% age of bid price)
- o Procurement Method
- o In case the tender notice involve different categories of goods, work or services, the procuring agency must mention to whether the evaluation shall be item wise or on accumulative cost basis
- o Bid validity period
- o The bidding document shall be made available to the interested firms/prospecting bidders, immediately after the bidding notice is published

Standard Tender Specification Format

