



TRANSPARENCY INTERNATIONAL-PAKISTAN

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21st March, 2017

TL17/2103/8A

Secretary,
School Education Department,
Government of Punjab,
Lahore.

Sub: Violation of Punjab Procurement Rules 2014, Section Officer (Adm), School Education Department, Lahore's Tender Notice for Purchase of Miscellaneous Items.

Dear Sir,

This is with reference to School Education Department, Lahore's Tender Notice, published in daily "Express" on 19th March, 2017. It is observed that the advertisement is in violation of the Punjab PRA 2014.

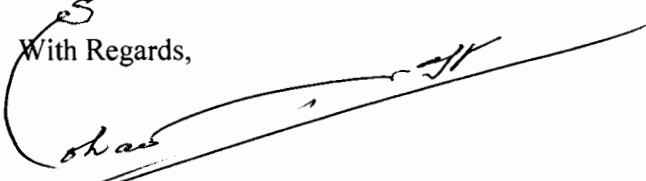
As per advertisement, School Education Department, Lahore has restricted the bidders to supply Motor Cycle of 'Honda' brand only and has not added "**or equivalent**" with it, which is not allowed under PPRA 2014, Rule No. 10(2). Stated as under:

10. Specifications:- (2) The Specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar classifications but if the procuring agency is satisfied that the use of, or a reference to, a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words "or equivalent".

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,


Sohail Muzaffar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



TENDER NOTICE

School Education Department invites sealed bids from well reputed and financially sound firms having previous experience as well as registered with Punjab Revenue Authority, Income Tax, and Sales Tax Departments, for purchase of following items in the form of lots for School Education Department for the Financial Year 2016-2017.

(LOT No.01) IT EQUIPMENT (HARDWARE) A09201		
Sr. No.	Name of Items	Approximately Quantity in Units
1.	Desktop Computer Dell, HP, Lenovo or equivalent, Intel 7 th Generation Core i7™ 3.2 GHz or higher as per specifications attached with tender form as well as PPRA Website	50
2.	UPS Emerson, Sparx, Alfa Digital, Opti, EcoStar or equivalent, 1.0 KVA with dry batteries, Surge Protection, Processor Control, Line Interactive Tech., as per specifications attached with tender form as well as PPRA Website	50
3.	Printer hp, Dell, or equivalent, 35 PPM or higher., or equivalent as per specifications attached with tender form as well as PPRA Website	20
4.	Fax Machine Laser Printing 20 Pages or higher, Automatic document feeder or equivalent as per specifications attached with tender form as well as PPRA Website	12
5.	LED Dell, hp, Lanovo or equivalent 18.5" low radiation, as per specifications attached with tender form as well as PPRA Website	50
6.	Laser Printer (color) HP, Dell or equivalent as 600*600 DPI or higher, as per specifications attached with tender form as well as PPRA Website	03
7.	Laptop hp, dell, lanovo or equivalent intel ® 7 th Generation Core™ i7 2.7 GHz or higher, as per specifications attached with tender form as well as PPRA Website	20

The bidders who will qualify for the financial bid shall provide samples before the evaluation committee as per specifications

(LOT No.02) TRANSPORT A09505		
Sr. No.	Name of Items	Approx. Quantity in Units
1.	Motor Cycle (Honda CD-70)	04

The bidders who will qualify for the financial bid shall provide samples before the evaluation committee as per specifications

(LOT No.03) Machinery & Equipment A09601		
Sr. No.	Name of Items	Approximately Quantity in Units
1.	Photocopier Toshiba e-studio 3508A (35CPM) or equivalent as per specifications attached with tender form as well as PPRA Website	04
2.	Stencil Machine	01

The bidders who will qualify for the financial bid shall provide samples before the evaluation committee as per specifications

(LOT No.04) Furniture & Fixture A09701		
Sr. No.	Name of Items	Approximately Quantity in Units
1.	Officer Table as per specifications attached with tender form as well as PPRA Website	16
2.	Officer Chair Revolving as per specifications attached with tender form as well as PPRA Website	16
3.	Visiting Chairs Cane & Wood as per specifications attached with tender form as well as PPRA Website	60
4.	Committee Room Chairs (Revolving) Fine & Good as per specifications attached with tender form as well as PPRA Website	24
5.	Committee Room Visiting Chairs as per specifications attached with tender form as well as PPRA Website	36
6.	Steel Almira	20
7.	Steel File Cabinet four (04) drawers	20
8.	File Rack Wooden	20
9.	Computer Table	20
10.	Computer Chairs	20
11.	Sofa Set	03

The bidders who will qualify for the financial bid shall provide samples before the evaluation committee as per specifications

2. The bids shall be received under "Single Stage - Two Envelope" procedure, as per Punjab Procurement Rules 2014. The bids shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the "Financial Proposal" and the "Technical Proposal". If any bidder wants to compete for all lots or more than one lot he will have to submit separate tender for each lot. The envelope colour of Technical Proposal should be "White", while the Financial proposal should be "White" containing the following documents / information noted against each:-

1. TECHNICAL PROPOSAL. Bidding documents, will be attached (Complete specification detail of respective offered item with name of offered model on the firm's letter head pad alongwith catalogues, authorization certificate from the manufacturer, Punjab Revenue Authority Sales, Tax and Income Tax certificates etc.)
2. FINANCIAL PROPOSAL. Rate of respective item including all taxes / charges whatsoever, as per following format on the firm's letter head:

Sr. No.	Description	Unit Price without GST	Rate of GST	Amount of GST	Amount inclusive of GST	Total Unit Price Rs.

The envelopes should be marked in bold letters as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" respectively with name of item and firm.

3. Technical proposals will be opened on 10.04.2017 at 11:30 A.M. while the Financial Proposals shall remain (in sealed form) in the custody of the School Education Department and would be opened after receipt of the technical evaluation report, in the presence of responsive bidders. The financial proposals of bidders found technically unacceptable / non responsive shall be returned un-opened to the respective bidders alongwith bid security under the rules.
4. Rates quoted would be considered only if the same are in Pak Rupees and inclusive of all Federal & Provincial taxes / duties / charges as well as inclusive of packing / freight till delivery at School Education Department and shall be valid upto the completion of supply of all items as per given specification.
5. The bidders shall furnish a bid security @3% of the estimated price with their Technical proposal in shape of Pay Order or Bank Draft of any scheduled bank in favour of the Section Officer (Admin), Govt. of the Punjab, School Education Department. Proposals without bid security with Technical proposals will be rejected.
6. Black listed firms should not apply. In case of detection as black listed firm at any stage, Government may cancel their contract and forfeit their security.
7. The successful bidders shall arrange as performance guarantee 10% of the total cost of contract amount in the form of Call Deposit / Bank Guarantee of the Scheduled Banks in favour of the Section Officer (Admin), Govt. of the Punjab, School Education Department, Lahore, within the period specified in Advance Acceptance of Tender and draw the contract. Performance guarantee shall be refunded on successful completion of the contract obligations and NOC from the indenter. The warranty period of items should also be quoted.
8. School Education Department will not be responsible for any cost or expenses incurred by bidders in connection with the preparation and delivery of bids and subsequent presentation / demonstration of their samples.
9. The procurement will be conducted in line with Rule 35 of PPRA Rules, 2014.
10. The interested firms are informed that the bidding documents containing terms & conditions, standard specifications of respective item etc. are immediately available and can be purchased from the office of the Section Officer (Admin), School Education Department by hand on written request on the firm's letter head pad, upto 07.04.2017 during office hours (08:00 am to 04:00 pm), at the cost of Rs.500/- for each lot. In case of public holiday due to any reason, the date of receiving and opening the tenders will be next working day.
11. Bids are to be addressed to the Section Officer (Admin), Govt. of the Punjab, School Education Department and shall be received till 10th April, 2017 before 11:00 A.M. and shall be opened at 11:30 A.M. on same day in the presence of bidders in the office chamber of Deputy Secretary (Admin & Coord.), School Education Department, Old P&D Building, Civil Secretariat, Lahore. The delivery period would be 30 days. The tender notice is also available on the PPRA's website (www.ppra.gov.pk) and for any other information email (admin@ngsed@gmail.com).

SECTION OFFICER (ADMIN), GOVERNMENT OF THE PUNJAB, SCHOOL EDUCATION DEPARTMENT
TEL: 042-99212011, E-MAIL ADDRESS: ADMIN@NGSED.GMAIL.COM

IPL-2962