



TRANSPARENCY INTERNATIONAL-PAKISTAN

5-C, 2nd Floor, Khayaban-e-Ittehad, Phase VII,
Defence Housing Authority, Karachi.
Tel: (92-21)-35390408, 35390409, Fax: 35390410
E-mail: ti.pakistan@gmail.com
Website: www.transparency.org.pk

26th December, 2016

TL16/2612/10A

Secretary,
Management and Professional Development Department,
Government of Punjab,
J- Street Upper Mall Scheme,
Lahore.

Sub: Violation of Punjab Procurement Rules 2014, Secretary, Management and Professional Development Department, Multan's Tender Notice for Supply of Miscellaneous Items.

Dear Sir,

This is with reference to MPDD, Lahore's Tender Notice, published in daily "Dunya" on 24th December, 2015. It is observed that the advertisement is in violation of the Punjab Procurement Rules 2014.

1. As per advertisement, MPDD, Lahore has restricted the bidders to supply certain items of specific brands only and has not added "or equivalent" with it, which is not allowed under PPRA 2014, Rule No. 10(2). Stated as under:

10. Specifications:- (2) The Specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar classifications but if the procuring agency is satisfied that the use of, or a reference to, a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words "or equivalent".

2. Also, "Quantity of any item can be increased or decreased at any time by MPDD", whereas per rules, any change in tender conditions, specifications and quantity after the opening of the bid by procuring agency is not allowed under Rules. However according to PPRA 2014, Rule No. 59 (c) (iv), repeat orders cannot exceed more than 15% of the original quantity. Stated as under;

59. Alternative methods of procurements.- A procuring agency may utilize the following alternative methods of procurement of goods, services and works:

(c) direct contracting: a procuring agency shall only engage in direct contracting if any of the following conditions exist:

(iv) repeat orders not exceeding fifteen per cent of the original procurement;

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,


Sohail Muzaffar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director. Puniab PRA. Lahore.



MANAGEMENT & PROFESSIONAL DEVELOPMENT DEPARTMENT
GOVERNMENT OF PUNJAB
J-STREET UPPER MALL, SCHEME LAHORE
TENDER NOTICE

Sealed tenders / bids are invited from firms / suppliers & Government contractors registered with Income Tax / Sales Tax Department for Supply of the following Store items for FY 2016-17 at MPDD

LOT NO. 01 STATIONERY ITEMS		
Sl. No.	Name of Item	Qty.
1	Register Plain 200 Pages, 80gm paper	10
2	Fluid Pen 7ml	10
3	Gum Stick (large) 40gsm	20
4	Note Pad A4 50 pages	100
5	Signo Ball Pens 0.7mm	300
6	File Flag	50pkt
7	Bundle Tag	10pkt
8	Highlighter Colored	50
9	Lead Pencil 2.5mm (Gold Fish)	100
10	Punch Single	30
11	Envelope letter size 9x4	3000
12	Envelope A4 size	500
13	Binding hard card cover	20
14	Paper Ream A4 70GSM (AA)	60
15	Paper Ream A4 80GSM (AA)	200
16	Punch Double	10
17	Office table stationery set	10
18	File Trays	20
19	Boards Markers (Black)	30
20	Calculator (as per sample)	10

LOT NO. 02 PRINTING ITEMS		
Sl. No.	Name of Item	Qty.
1	Printing of Ball Pen with "MPDD" printed on it as per sample	2000
2	Printing of MPDD Diary small size 70 pages, 4 colour printing, Outer Title Cover 310gm as per sample.	100
3	Printing of File Cover as per sample	1000

LOT NO. 03 COMPUTER STATIONERY		
Sl. No.	Name of Item	Qty.
1	Toner HP LJ 1102 (Original HP)	04
2	Toner Canon LBP 2900	04
3	Toner HP LJ 2015 (Original HP)	02
4	Toner HP LJ 1320N	02
5	Toner HP LJ 500 color M551	01
6	Toner Photocopy Machine (Toshiba 357)	04
7	Konica Minolta bizhub 4800P	10

LOT NO. 04 BAGS WITH MPDD LOGO		
Sl. No.	Name of Item	Qty.
1	Bags for Class Participants (with MPDD logo printed on it) Material and Size as per Sample	800

LOT NO. 05 ELECTRIC ITEMS		
Sl. No.	Name of Item	Qty.
1	Tube Rod 20w Philips or equal	120
2	Tube Rod 40w Philips or equal	15
3	Choice 40w electronics Philips or equal	20
4	Choice Philips 40w	20
5	Energy Saver 25w Philips or equal	50
6	Energy Saver 10w Philips or equal	50
7	Power Plug Highline	30
8	Two Pin shoe	18
9	Power Plug Switch Highline	10
10	Tap	30
11	Wires 40/76 Newage or equal	01cof
12	Wires 3/29 Newage or equal	01cof
13	Fan Capacitor	30
14	Panel Moulder	30
15	Steel Nail	38box
16	Wooden Nail	38box
17	Plastic Gait	38box
18	Wire Clamp	5pkt
19	Dimmer Piano	14
20	Socket Piano	20
21	Starter S2	48box
22	Starter S10	18box
23	Spot Lights	30
24	Holder	20
25	Channel Duct	30
26	Light Plug	10
27	Extension Leads	10
28	Breaker	10

LOT NO. 06 CLEANING ITEMS		
Sl. No.	Name of Item	Qty.
1	Air Freshener	10
2	Scotch Bright	10
3	Surface Cleaner Detail	30
4	Dry Mop	30
5	Duster	200
6	Fenyl Bottle	30
7	Fortyle Tablets	100dozen pkt
8	Furniture Polish	50
9	Gilet	50
10	GPC	50 bottles/1.5 Mars
11	Broom	30kg
12	Harpic Bottle Medium size	60
13	Hand Napkin Tissue	100
14	Room Talc	50
15	Soft Soap	30
16	Surf Excel 1/2kg	60
17	Tissue Box Large	150
18	Floor Towel	60
19	Tissue Roll	100
20	Wet Wip	100
21	Wiper	15
22	Liquid Hand Soap	100 Liter
23	Commode Brush	20
24	Garbage Bag full size	20kg
25	Small wiper	10
26	Automatic Air freshener (as per sample)	30
27	Fluid Hand washer (as per sample)	30
28	Dust bin (Steel)	20
29	Plastic Gloves	300
30	Trash Bags	200
31	Brush for floor cleaning	20
32	Flash brush cleaning with stand	50
33	Basket Liner	50kg
34	Glass Cleaner	50

LOT NO. 07 HARDWARE ITEMS		
Sl. No.	Name of Item	Qty.
1	Muslim Shower complete set Sea Green	6
2	Muslim Shower complete set White	6
3	Commode Rubber Connection special	12
4	Lockin Tanki washer	24
5	Wall Gota Flush Tanki	6
6	Wall Gota Commode Tanki	8
7	Master Spindle	12
8	Bush	36
9	Push Button Commode	6
10	Kon Washer Rubber Connection	1pkt
11	Plain washer Rubber Connection	1pkt
12	Diage	1pkt
13	Shaps	12
14	Salkan Set	6
15	SalkanSet IFO	5
16	Nail	180X
17	Gaiti	1pkt
18	Commode Seat cover clamp	18
19	Commode Bolt kit	6
20	Master Tanki Layer	4

LOT NO. 08 HARDWARE ITEMS		
Sl. No.	Name of Item	Qty.
1	Iron Door Handle Lock sets	5
2	Cylinders	12
3	Handle Locks Round	2
4	Door Closer	10
5	Cabinet Handle	10
6	Cabinet Locks	15
7	China Lock 2"	6
8	Table Locks	6
9	Colls Clock Toshiba or equal	6
10	Hamocle call Toshiba or equal	6
11	Battery for rechargeable	12
12	Charger Batteries	3

LOT NO. 09 SPRAY ITEMS		
Sl. No.	Name of Item	Qty.
1	Spray for Outdoor For Dengue prevention	100pkt
2	Dalta Metharine Spray	2580ml/400ml
3	Spray Pump	12No
4	Mortain Machine with roll set	50Set

TENDER ELIGIBILITY MANDATORY PARAMETERS

Eligible Bidder/Tenderer is one who:

- has valid registration certificate for Income Tax and Sales Tax and active NTN Number
- has paid professional tax for current period
- is an active taxpayer by FBR
- has acquired Authorization Certificate from the Manufacturer (for Toners Only)
- is registered with Punjab Revenue Authority
- has an active vendor number in Accountant General Office Punjab

TERMS & CONDITIONS

- MPDD invites sealed bids from only eligible bidders. The bid should be addressed to the Secretary, MPDD.
- The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" and legible letters to avoid confusion.
- Initially only the envelope marked "TECHNICAL PROPOSAL" shall be opened.
- The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of MPDD without being opened.
- The Technical Committee of the MPDD shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price as per approved specification.
- Tender process would be through "Single Stage-Two Envelope Procedure" as per Punjab Procurement Rules, 2014, as under:-
- The bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal.

TECHNICAL PROPOSAL (Detailed At 11:00 AM)

Details to be furnished in the Technical Proposal:

- Covering Letter
- Tender Documents of Technical Proposal
- Copies of Professional Tax, Sales Tax and Income Tax Certificate
- Check List duly filled, signed and stamped by authorized representative.
- Affidavit on original stamp paper regarding acceptance of very terms and conditions.

1) Technical Specifications as per Technical Annex-A on bidder's letter head mentioning full detail of items, including brand/model/specifications offered by the bidder. Bid should contain only one Brand/Model/Make for each item. No alternate options for one item.

2) Authorization Certificate issued by the Manufacturer (for toners only)

FINANCIAL PROPOSAL (Detailed At 11:00 AM)

Details to be furnished with Financial Proposal:

- Financial Proposal Covering Letter
- Price Schedule
- 2% Bid Security equal to 2% of the estimated price in the shape of CDR.

7- Proposals shall be evaluated on the basis of lot. Each item of a lot must not be omitted to quote.

8- Bidders should quote items according to the specifications given in Specifications/Requirement Schedule and samples available in Store Section of MPDD.

9- Committee may reject any proposal which does not conform to the specified requirements given in Specifications/Requirement Schedule and Samples showed to bidders.

10- During the technical evaluation no amendments in the technical proposal shall be permitted.

11- Technical committee may ask bidder for explanation of any item/information given in bidder's proposals.

12- Quantity of any item can be increased or decreased at any time by department/procuring agency.

13- The financial proposals of bids shall be opened publicly at a time, date and venue announced to the respective bidders and the bid found to be the lowest evaluated bid shall be accepted.

14- After the evaluation and approval of the technical proposal, Management & Professional Development Department shall publicly open the financial proposals of the technically accepted bids only.

15- The financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders and the bid found to be the lowest evaluated bid shall be accepted.

16- The bidders may be asked to provide samples of items before opening of the financial bids to check the quality of quoted items.

17- Tenderers shall submit complete details of their firm, offices, along with postal addresses, Phones / Fax numbers etc.

18- The tenders should specifically indicate their NTN / GST No. and proof of professional tax paid for current period.

19- Any erasing / cutting / crossing etc. appearing in the offer must be properly signed by the person signing the tender. Moreover, all pages to the tender must also be properly signed. Offer with any overwriting shall in no circumstances be accepted.

20- An Affidavit on original stamp paper of Rs. 50/- should be provided by the tenderer that their firm has never been blacklisted by any Government Department/Organization and that tenderer's acceptance of the terms & conditions in this document and tender notice.

21- All prices must be in Pak Rupees and prices offered should be valid for 120 days from the date of opening.

22- 2% CDR of the estimated price will be attached with financial proposal.

23- If warranty/guaranty is required as per specifications, there will be 10 % security in form of CDR for the total amount of purchase order for toners which will remain in the custody of department till the expiry of warranty/guaranty.

24- The bidders are expected to examine the bidding documents / tender notice, including all instructions, terms & conditions, specifications etc. Failure to furnish all information / documents or submission of a bid not substantially responsive to the bidding documents / tender notice in any aspect would result in the rejection of the bid.

25- Only those bidders are qualified for financial opening whose specification to the equivalent or higher to the approved specification.

26- Procuring Agency can decrease or increase the quantity at any time.

27- Date of opening of the tender is 09.01.2017 (Monday) at 01:30 pm.