



**TRANSPARENCY
INTERNATIONAL-PAKISTAN**

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30th March, 2018

TL18/3003/7A

Section Officer (Welfare-I),
Services and General Administration Department (S&GAD),
Punjab Civil Secretariat,
Lahore.
Telephone # 042- 99212464

Sub: Violation of Punjab Procurement Rules 2014, Section Officer (Welfare-I), Services and General Administration Department (S&GAD), Lahore's Tender Notice for Miscellaneous Items.

Dear Sir,

This is with reference to S&GAD, Lahore's Tender Notice, published in daily "Nawaiwaqt" on 29th March, 2018. It is observed that the advertisement is in violation of the Punjab Procurement Rules 2014.

As per advertisement, S&GAD, Lahore has restricted the bidder to supply items of specific brands only and has not added "**or equivalent**" with it, which is not allowed under PPRA 2014, Rule No. 10(2). Stated as under:

10. Specifications: - (2) The Specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar classifications but if the procuring agency is satisfied that the use of, or a reference to, a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words "or equivalent".

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No. 69, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

Justice Zia Perwez
Former Judge of Supreme Court of Pakistan and High Court of Sindh
Trustee- TI-Pakistan

Copies forwarded for the information with request to take action under their mandate to:

1. Chief Minister, Government of Punjab, Lahore
2. Director General, NAB, Lahore.
3. Chief Secretary, Government of Punjab, Lahore.
4. Registrar, Lahore High Court, Lahore.
5. Managing Director, Punjab PRA, Lahore.



**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(WELFARE WING)**

TENDER NOTICE

Services & General Administration Department (Welfare Wing), Government of the Punjab, Lahore, invites sealed bids from registered/incorporated firms, suppliers, who are registered with Sales Tax and Income Tax Department and maintaining their own independent offices, to participate in the bidding process as per PPRA Rules, for procurement of the following items :-

Sr. No.	Name of Item	Quantity
1.	Wiper	30 Dozen
2.	Broom	500 K.g.
3.	Acid	500 K.g.
4.	Phynel Liquid (Tyfone 3 liter)	15 Dozen
5.	Plastic Lottay	06 Dozen
6.	Water Pipe	2000 Meter
7.	Towel for sanitation	50 Dozen
8.	Dustbin (medium size)	05 Dozen
9.	Disposable Gloves	10 Dozen
10.	Surgical Gloves	02 Dozen
11.	Dustbin shoppers	15 K.g.
12.	Harpic Toilet Cleaner (500 ml)	25 Dozen
13.	Toilet Brush	15 Dozen
14.	Tissue Box (Pop up) Rose Petal	30 Cartoon
15.	Tissue Roll (Rose Petal)	10 Cartoon
16.	Jumbo Tissue Roll (Rose Petal)	10 Cartoon
17.	Party Tissue (Rose Petal)	05 Cartoon
18.	Air Freshener (Aseel 300ml)	20 Dozen
19.	Lux Soap (large)	10 Dozen
20.	Vim powder	200 K.g
21.	Washing Soap	05 Dozen
22.	Morine Spray (350ml)	20 Dozen
23.	Duster	50 Dozen
24.	Lemon Max Liquid (500 ml)	25 Dozen
25.	Surf	250 K.g
26.	Surface Cleaner (Dettol 1000 ml)	15 Dozen
27.	Scotch Brite	15 Dozen
28.	Hand Wash liquid (Dettol 150 ml)	12 Dozen
29.	Glass Cleaner (Glint 500 ml)	08 Dozen
30.	Braso Polish for furniture	02 Dozen
31.	Locks (medium size)	05 Dozen
32.	Door Mat	05 Dozen
33.	Towels	10 Dozen
34.	Napkin	15 Dozen
35.	Wall clock	03 Dozen
36.	Engagement Stand	02 Dozen
37.	Air Freshener Dispenser	02 Dozen
38.	Fresco Air Freshener for Dispenser	05 Dozen
39.	Cup Saucer	28 Dozen
40.	Plates (Rice, Quarter & Soup)	28 Dozen each
41.	Water Glass (simple)	28 Dozen
42.	Water Glass (Goblet)	13 Dozen
43.	Table Spoon and Tea Spoon each	28 Dozen each
44.	Forks & Knife (Large)	23 Dozen each
45.	Forks & Knife (Small)	13 Dozen each
46.	Dish/donqa	04 Dozen
47.	Jug	06 Dozen
48.	Jars for Biscuits	01 Dozen
49.	Tray (large)	01 Dozen
50.	Tray (medium)	05 Dozen
51.	Sugar & milk pot	02 Dozen each
52.	Electric kettle	02 Dozen
53.	Thermos (Large & Small)	01 Dozen each
54.	Water Cooler	02 Dozen
55.	Sauce Pan	01 Dozen
56.	Pattelay	02 Complete Set
57.	Tea Slave	02 Dozen
58.	Door Bell	02 Dozen
59.	Clock / Remote Call (Toshiba)	20 Dozen
60.	Extension Lead	04 Dozen
61.	Emergency Light	02 Dozen
62.	Floor Carpet	4000 Sq. Feet

TERMS & CONDITIONS:

The intending bidders participating in the bidding shall provide the following documents alongwith their Financial Bids:

- Company profile.
- Certificate of Incorporation/Registration from the registering body.
- NTN registration certificate.
- Sales tax registration certificate.
- Affidavit declaring that the company is not blacklisted by any Government Department/Authority/Agency/Company.
- Reasonable financial resources proof/Bank Statement.

INSTRUCTIONS FOR BIDDERS

- This procurement will be governed by the Punjab Procurement Rules, 2014 that may be downloaded from the website www.ppra.punjab.gov.pk
- Bid Document containing detail of above requirements and terms & conditions can be obtained immediately after the publication from the office of Section Officer (Welfare-I), S&GAD, Punjab Civil Secretariat, Lahore, during office hours on payment of Rs.300/- (Non-refundable).
- The procurement procedure shall be **single stage two envelopes** i.e Technical and Financial bids.
- Bid Security amounting to Rs.20,000/- in the form of Bank Draft/Pay Order/CDR in favour of Section Officer (Welfare-I), S&GAD Punjab, Lahore, must be attached with the technical bid, failing which the bid shall be considered as non-responsive and shall be rejected.
- Procuring Agency may reject all the bids any time prior to acceptance of any bid as laid down in Section 35 of the Punjab Procurement Rules, 2014 with reasons.
- The interested bidders shall submit their Financial Bid, inclusive of all applicable government taxes/duties, in a sealed envelope, containing name of the Firm and marked Financial Bid in the office of Deputy Secretary (Staff) to Additional Chief Secretary, S&GAD, Punjab Civil Secretariat, Lahore, on or before 16th April, 2018 by 11.30 a.m.
- The bids will be opened on the same day at 12.00 p.m. in presence of the authorized representatives of the firms. If the day of submission / opening of bids is declared as holiday the bids will be opened on the next working day.

SECTION OFFICER (WELFARE-I) (IPL-3933)
S&GAD, Punjab Civil Secretariat, Lahore
042-99212464