



28<sup>th</sup> June 2011

Dr. Javaid R. Laghari,  
Chairperson,  
Higher Education Commission,  
Sector H-9, Islamabad.

Sub: Violation of Public Procurement Rules 2004, Deputy Director (Estate), Higher Education Commission, Islamabad, Pre-Qualification Notice for Security Companies.

Dear Sir,

The Deputy Director (Estate), Higher Education Commission, Islamabad's tender notice published in daily "Dawn" on 27<sup>th</sup> June 2011, is against the Public Procurement Rules 2004, as it is required that pre-qualification documents shall be made available to bidders after the publication of notice inviting tender, whereas you have not mentioned anything about the availability of pre-qualification documents, which is a violation of Public Procurement Rules 2004. The Rule is quoted below for your information;

**16. Pre-qualification process.-** (1) *The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for prequalification.*

(2) *The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.*

Kindly refer to Public Procurement Regulatory Authority's directive (F.2 (9)/ DD-II/PPRA/2009) dated 07<sup>th</sup> July 2009 (enclosed), which confirms TI-Pakistan's views.

The above information is forwarded for the purpose of avoiding the mis-procurement charge under Rule No 50, and with request to re-invite the tender under the prescribed procedures.

TI Pakistan is striving to have Rule of Law in Pakistan.

With Regards,

  
Syed Adil Gilani  
Chairman

Copies forwarded for the information of:

1. Chairman, Public Accounts Committee, Islamabad.
2. Chairman, NAB, Islamabad.
3. Registrar, Supreme Court.
4. Auditor General, Islamabad.
5. Managing Director, PPRA, Islamabad.

June 27, 2011



## Higher Education Commission Sector H-9, Islamabad. [www.hec.gov.pk](http://www.hec.gov.pk)

### PRE-QUALIFICATION OF SECURITY COMPANIES

Applications for pre-qualification are invited from reputed Security Companies registered with Interior Division/Home Department to provide unarmed and armed Security Guards for 12 Hours duration to arrange security services in entire HEC premises Islamabad and at Provincial Headquarters Lahore, Peshawar, Quetta and Karachi.

The interested firms/contractors are required to submit the following information/documents along with the application to the undersigned within 15 days of publication of this advertisement positively:-

1. Year of establishment of Company
2. Whether the Security Company is registered with Interior Division? If yes, attach registration certificate / document thereof (year wise) placed with different clients by the Company.
3. Specific amount of insurance which can be re-imbursed to HEC by the Security Company in case of loss of HEC in any shape due to negligence of Security Company Staff.
4. What is the standard of Training and weapon handling of the Security Guards? Have the guards of agency got training from training school (like Elite Police Force training school/ APSA).
5. Number and names of major Departments where the company is providing Security Services.
6. Opinion of Government and Civil Departments, where the company is providing the security services.
7. Exact number and details (including Names, CNIC, Service Experience etc) of trained Security Guards properly enlisted by the Security Company.
8. Dress /Uniform, the Security Company approved from Ministry of Interior.

Incomplete applications without supporting documents or the application received after due date will not be entertained.

The HEC reserves the right to reject all or any application without assigning any reason thereof.

**Abdul Hameed**  
Deputy Director (Estate)

