



TRANSPARENCY  
INTERNATIONAL-PAKISTAN

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9<sup>th</sup> March, 2016

TL15/0903/6A

Chairman,  
Higher Education Commission,  
Islamabad.

Sub: Violation of Public Procurement Rules 2004, Director Media, Higher Education Commission, Islamabad's Pre-Qualification Notice for Advertising Agencies.

Dear Sir,

This is with reference to HEC, Islamabad's Pre-Qualification Notice, published in daily "The Nation" on 7<sup>th</sup> March, 2016. It is observed that the advertisement is in violation of the PPRA Rules 2004.

1. The advertisement does not clearly specify the provision of pre-qualification document for the applicants that includes evaluation criteria, whereas according to Rule No. 16 (1) (2) of PPRA Rules 2004, it is mandatory to provide a set of prequalification document, and provide detail evaluation criteria to applicants. Stated as under;

**16. Pre-qualification process.-** (1) *The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for pre-qualification.*

(2) *The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.*

2. Also, HEC reserves the right to reject any or all applications without assigning any reasons thereof. It is a violation of Rule No.16 (4) of PPRA Rules 2004, as per the rule the reason of rejection should be communicated to the applicants. Stated as under;

**16. Pre-qualification process.-** (4) *The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.*

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 50, and with request to re-invite the pre-qualification under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

  
Sohail Muzaffar  
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Secretary to Prime Minister, Islamabad.
2. Director General, NAB, Karachi.
3. Chairman, Prime Minister's Inspection Commission, Islamabad.
4. Registrar, Supreme Court of Pakistan, Islamabad.
5. Managing Director, PPRA, Islamabad.

## Pre-Qualification of Advertising Agencies

The Higher Education Commission (HEC) is facilitating the institutions of higher learning to serve as an engine of socio-economic development of Pakistan. HEC invites applications from highly experienced and reputed advertising agencies registered with PID, APNS & PBA for pre-qualification. Agencies fulfilling the following requirements may send their applications along with agency profile.

- Should have full-fledged offices in Islamabad, Lahore and Karachi with complete infrastructure and manpower.
- Certificate of Registration with PID, APNS & PBA.
- Income Tax and GST Registration Certificates.
- Bank Financial Statements.
- Tax Returns of last three years.
- Affidavit on stamp paper that the agency has never been blacklisted by any Govt. or Semi-Govt. Department.
- Affidavit on stamp paper showing the details of suspension by APNS during last three years.
- Working methodology of the agency.
- Academic and Professional Skills / Facilities available.

Agencies fulfilling the above eligibility criteria should submit complete applications on or before **March 22, 2016**. No compensation or payment for the presentation or for the production of material etc. will be given to the participant agencies. Incomplete applications will not be entertained. HEC reserves the right to reject any or all applications without assigning any reasons thereof.

PID(I)4633/15



**Director Media**  
**Higher Education Commission**

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