



**TRANSPARENCY  
INTERNATIONAL-PAKISTAN**

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27<sup>th</sup> June, 2016

TL16/2706/10A

Secretary,  
Ministry of Interior,  
Islamabad.

Sub: Violation of Public Procurement Rules 2004, Section Officer (G&P), Ministry of Interior,  
Islamabad's Tender Notice for Supply of Miscellaneous Items.

Dear Sir,

This is with reference to Ministry of Interior, Islamabad's Tender Notice published in daily "The News" on 23<sup>rd</sup> June, 2016. It is observed that the advertisement is in violation of the Public Procurement Rules 2004.

In the advertisement, only the date of the submission of tender is mentioned whereas it should also include the time of submission and date and time of opening of tender that shall be on the same day. Therefore the advertisement is in violation of Public Procurement Rules 2004, Rule 28(1). Stated as under;


*28. Opening of bids. – (1) The date for opening of bids and the last date for the submission of bids shall be the same. Bids shall be opened at the time specified in the bidding documents. The bids shall be opened at least thirty minutes after the deadline for submission of bids.*

It is mentioned in PPRA 'Tender Guidelines' on their website, that Tender Notice should contain closing date, time and place for receiving bids, as well as time of public opening of bids (Copy Attached).

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 50, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

  
Sohail Muzaffar  
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Secretary to Prime Minister, Islamabad.
2. Director General, NAB, Rawalpindi.
3. Chairman, Prime Minister's Inspection Commission, Islamabad.
4. Registrar, Supreme Court of Pakistan, Islamabad.
5. Managing Director, PPRA, Islamabad.



Government of Pakistan

## MINISTRY OF INTERIOR

### TENDER NOTICE

F.No 7/1/2016-17 (G&P). Sealed tenders are invited from the Islamabad / Rawalpindi based firms having proper shops and telephone facility ,duly registered with sales tax authorities alongwith vendor numbers for supply of office stationery, papers, toners of Photostat machines, toner, for computer printers, electric typewriter ribbons, miscellaneous items etc. for official use in the Ministry of Interior during Financial Year 2016-17, Tender can also be downloaded from the websites of Ministry of Interior [www.interior.gov.pk](http://www.interior.gov.pk) and Public Procurement Regulatory Authority [www.ppra.gov.pk](http://www.ppra.gov.pk)

- i. Interested parties can obtain list/tender documents from the office of undersigned within (15) fifteen days of publication of Tender on Payment of Rs.500 Only.
- ii. Samples of Stationery items & papers must be attached duly stamped with endorsed signatures in respect of each item. Samples of non-accepted/disapproved bidders will be returned.
- iii. Toners, Typewrite Ribbons will be procured from sole Distributors / Authorized Dealers only
- iv. Security worth Rs.50,000/- (Rupees Fifty Thousand Only) for Supply of Stationery / Miscellaneous items / Rs.30,000/- (Rupees Thirty Thousand Only) for toner items" and Rs. 20,000/- (Rupees Twenty thousand Only) for Computer Equipment items" is required to be deposited in favour of Drawing & Disbursing Officer / Section Officer (Cash & Accounts), Ministry of Interior. Security deposits will be released/refunded within a fortnight to unsuccessful bidders and in case of successful bidders after 30th June, 2017.
- v. The rates will remain valid up to **30th June 2017**. Rates may be quoted for original / genuine brands. Refilled sub-standard items, papers etc will not be acceptable and defaulters/suppliers of such items will be proceeded against under law, including blacklisting item and such items will be purchased from the open market at the cost and risk of the supplier.
- vi. Firms will be bound to supply/deliver the goods on the approved rates throughout the year and even on short Notices at their own transport in "R" Block Pak.Secretariat, Islamabad.
- vii. The Tender Documents must accompany the following certificates:
  - Firms registration Certificates.
  - National Tax Number.
  - Sales Tax Registration Certificate.
  - Vendor Number.
  - Bank Account No.
- viii. An owner of more than one companies can send bid of his only one company.
- ix. Only typed quotation will be accepted. Use of white fluid or over writing will not be accepted.
- x. The Suppliers are requested to furnish an affidavit on stamp paper valuing Rs.10/- that the firm is not blacklisted and has no dispute with any Government Organization(s).
- xi. The Competent Authority reserves the right to accept or reject any tender by whole or partially with assigning proper justifications/deficiency (if any).
- xii. The competent Authority also reserves the right to cancel the contract entirely during the currency of year if items are found sub-standard or short in quantity and also not supplied timely. The security amount will be fortified and the firm will be blacklisted.
- xiii. Sealed Tenders Complete in all respect may reach the SECTION OFFICER (G&P), Ministry of Interior ,Room # 604,"R" Block Pak, Secretariat, Islamabad on or before the stimulated time i.e. 6th July 2016 (DURING OFFICE HOURS ONLY)

**(Shadab Ahmed)**

Section Officer (G&P)  
Ministry of Interior, Islamabad  
Tele # 9202608

PID(I)6879/15

Thursday, July 25, 2013



# PUBLIC PROCUREMENT REGULATORY AUTHORITY PAKISTAN



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## Procurement Guide Lines

### DESIRABLE MINIMUM INFORMATION TO BE PROVIDED IN TENDER NOTICE

1. Name of procuring agency.
2. Tender number (for identification)
3. Procurement Title (indicating type and quantity).
4. Contact person (for seeking bidding documents).
5. Last date for obtaining bidding documents and its price (if any).
6. Closing time and date as well as place for receiving bids.
7. Time and Place of public opening of bids (Bids must be opened on the closing date).
8. Amount of bid security (%age of bid price).
9. Time period for performance of contract.