



TRANSPARENCY INTERNATIONAL-PAKISTAN

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10th April, 2017

TL17/1004/4A

Secretary,
Ministry of Religious Affairs & Interfaith Harmony,
Islamabad.

Sub: Violation of Public Procurement Rules 2004, Section Office (General), Ministry of Religious Affairs & Interfaith Harmony, Islamabad's Tender Notice for Supply of Physical Assets (Machinery Equipment and Furniture).

Dear Sir,

This is with reference to Ministry of Religious Affairs & Interfaith Harmony, Islamabad's Tender Notice published in daily "Dawn" on 7th April, 2017. It is observed that the advertisement is in violation of the Public Procurement Rules 2004.

1. As per the advertisement, there is no information regarding issuance of bidding documents for bidders, which is violation of PPRA Rules 2004, Rule No. 23 (1) & (2). Stated as under;

23. Bidding Documents: - (1) *Procuring agencies shall formulate precise and unambiguous bidding documents that shall be made available to the bidders immediately after the publication of the invitation to bid.*

(2) *For competitive bidding, whether open or limited, the bidding documents shall include the following, namely:-*

(a) *invitation to bid;*

(b) *instructions to bidders;*

(c) *form of bid;*

(d) *form of contract;*

(e) *general or special conditions of contract;*

(f) *specifications and drawings or performance criteria (where applicable);*

(g) *list of goods or bill of quantities (where applicable);*

(h) *delivery time or completion schedule;*

(i) *qualification criteria (where applicable);*

(j) *bid evaluation criteria;*

(k) *format of all securities required (where applicable);*

(l) *details of standards (if any) that are to be used in assessing the quality of goods, works or services specified; and*

(m) *any other detail not inconsistent with these rules that the procuring agency may deem necessary.*

2. Also, only the date of the submission of tender is mentioned whereas it should also include the time of submission and date and time of opening of tender that shall be on the same day. Therefore the advertisement is in violation of PPRA Rules 2004, Rule 28(1). Stated as under;

28. Opening of bids. - (1) *The date for opening of bids and the last date for the submission of bids shall be the same. Bids shall be opened at the time specified in the bidding documents. The bids shall be opened at least thirty minutes after the deadline for submission of bids.*



It is mentioned in PPRA 'Tender Guidelines' on their website, that Tender Notice should contain closing date, time and place for receiving bids, as well as time of public opening of bids (Copy Attached).

3. Also, "The quantity of items may increase or decrease". Any change in tender conditions, specifications and quantity after bid opening by procuring agency is not allowed under Rules. However according to PPRA Rules 2004, No. 42 (c) (iv), repeat orders cannot exceed more than 15% of the original quantity. Stated as under;

42. Alternative methods of procurements.- A procuring agency may utilize the following alternative methods of procurement of goods, services and works, namely:-

(c) direct contracting: a procuring agency shall only engage in direct contracting if any of the following conditions exist:

(iv) repeat orders not exceeding fifteen per cent of the original procurement;

The above information is forwarded for the purpose of avoiding mis-procurement charge under Rule No 50, and with request to re-invite the tender under the prescribed procedures or issue a corrigendum and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,

Shahid Muzaffar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Secretary to Prime Minister, Islamabad.
2. Director General, NAB, Rawalpindi.
3. Chairman, Prime Minister's Inspection Commission, Islamabad.
4. Registrar, Supreme Court of Pakistan, Islamabad.
5. Managing Director, PPRA, Islamabad.



Government of Pakistan

**MINISTRY OF RELIGIOUS AFFAIRS
AND INTERFAITH HARMONY**
TENDER NOTICE

Ministry of Religious Affairs and Interfaith Harmony invites sealed Tender from the manufacturers/reputed firms/General Order Suppliers who are registered with Sales Tax and have valid NTN Number. Vendor number issued by AGPR, Islamabad for supply of following Physical Assets (Machinery equipment & Furniture) items etc:-

| S.#. | Name of Items | Qty | Specification | Remarks |
|------|--|--------------|--|--|
| 1 | Multimedia & Projector Screen | 1 No | Multimedia 3200 Lumens (View sonic, Panasonic) or equivalent | Installation in all respect will be made by the vendor |
| 2 | Split AC (1.5 ton) | 2 Nos | DC invertors (Hot & Cold system) Mitsubishi, Dawlance or equivalent. | Complete installation (rate of extra pipe, cable etc may be quoted in Per Sq ft. |
| 3 | Conference System on table alongwith Central Control System | 20 Nos | (01 for Chairman & other for delegates) Panasonic or equivalent | Installation in all respect will be made by the vendor |
| 4 | UPS 1 KVA | 1 No | For backup of sound system. (Aurora or equivalent) | - |
| 5 | UPS for Computer | 2 Nos | UPS 650 VA (15-20 minutes) backup APC or equivalent | - |
| 6 | Printer (Heavy duty) | 2 Nos | HP-402n or equivalent | - |
| 7 | LED Lights | 10 Nos | Sample may be seen in the Ministry | Complete installation |
| 8 | Artificial Plants (indoor Green plants) | 60 Nos | Height 4 ft with pots | As per sample |
| 9 | Electric Insect Killer | 10 Nos | Geepas or equivalent (best quality with warranty) | - |
| 10 | Portrait/Sceneries with frames | 15 Nos | Best quality Sample may be seen in the Ministry | - |
| 11 | Two Sofa sets (seven seaters) | 2 sets | Sample may be seen in the Ministry | - |
| 12 | Conference Chairs | 24 Nos | Sample may be seen in the Ministry | - |
| 13 | Renovation of three sofa & chairs of the Minister visitor's room | Complete job | Sample may be seen in the Ministry. | Complete in all respect |

Terms & Condition:-

- The bid inclusive of all taxes along with call deposits @ 5% (refundable) of the quoted bids must reach the undersigned on or before **24-04-2017**
- No Tender will be entertained after due date and time.
- Tender without GST/Income Tax Registration number and without call deposit will be rejected.
- Successful bidder will be bound to supply the items within 15 days after issuance of work order.
- Goods supplied will be accepted as per specification mentioned in the tender or sample shown in the Ministry. The Sample can be seen in the office of undersigned before submission of tender and subject to satisfactory report of the inspection/Purchase Committee.
- The quantity of items may increase or decrease.
- The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

(Jamal Tayyab)
Section Officer (General)
Ph: 9208411

PID(1) 5202/16

Ministry of Religious Affairs and Interfaith Harmony
Building No.20, G-6 Markaz, Near Main GPO, Islamabad

(SS-6)

Thursday, 10/25/2013



PUBLIC PROCUREMENT REGULATORY AUTHORITY PAKISTAN



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PPRA Board

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Tender Guidelines

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Procurement Guide Lines

DESIRABLE MINIMUM INFORMATION TO BE PROVIDED IN TENDER NOTICE

1. Name of procuring agency.
2. Tender number (for identification)
3. Procurement Title (indicating type and quantity).
4. Contact person (for seeking bidding documents).
5. Last date for obtaining bidding documents and its price (if any).
6. Closing time and date as well as place for receiving bids.
7. Time and Place of public opening of bids (Bids must be opened on the closing date).
8. Amount of bid security (%age of bid price).
9. Time period for performance of contract.