



2nd July 2009

Mr. S. Ali Raza
President,
National Bank of Pakistan,
NBP Head Office Building,
I.I. Chundriger Road,
Karachi.

**Sub: Violation of Public Procurement Rules 2004 in NBP
Prequalification of PR Agency**

Dear Sir,

The Prequalification notices published in Dawn dated 2nd July 2009, for selection of PR Firm is lacking Transparency, and violating the Ministry of Finance S.R.O.432 (I)/ 2004 on 9th June 2004, notifying "Public Procurement Rules, 2004".

According to Rules nos. 13 and 16, it is mandatory on NBP to provide set of complete tender documents, which shall include specifications and above all Evaluation Criteria, which is not abided by NBP in this case. The TIP Procurement Manual made for NBP has the same procedure described in detail which must have been referred to.

Public Procurement Rules, 2004 have eliminated all discretions in procurement process, and selection has to be transparent.

The essential procedures which are to be used by NBP, for all procurements of above Rs 1 million as defined in the PPR 2004 are quoted below;

Rule No. 16. Pre-qualification process.- (1) The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for pre-qualification.

(2) The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.

Kindly note that following rules apply for award of tender in case of such services.



Rule No. 36. Procedures of open competitive bidding.- In single stage – two envelope procedure PROCUREING AGENCY shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which do not conform to the specified requirements. The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only and the bid found to be the lowest evaluated bid shall be accepted.

The above information is forwarded for the purpose to avoid the mis-procurement charge under Rule No 50, and to re- invite the tender which shall be based on the procedures prescribed by Public Procurement Rules, 2004.

NBP has also been requested on 20th June 2009 and 24th June 2009 to clarify its position on the cancellation of Tender of Project Management Consultancy Services in implementation of Core Banking Application at NBP Tender ID: NBP/ITG/PU/30012009, and on the issue of one vender specific requirements made in the Draft tender documents of hardware by Fidelity Information Systems (FIS), the CBA vendor. The same may kindly be expedited.

With Regards

Syed Adil Gilani
Chairman.

Copy forwarded to MD PPRA for information, with request to kindly advice all procuring agencies to provide prequalification documents as per rule no. 16.

Chairman, PAC, Islamabad.
Chairman NAB, Islamabad.

PR AGENCY REQUIRED

National Bank of Pakistan invites applications from reputed PR agencies for appointment as PR consultants. The agency will be selected on the following criteria/expertise:

- Minimum experience of at least 5 years of operations in Pakistan
- Global affiliation with an active, reputed and recognized Public Relations Network
- Sound annual financial turnover
- Reputed client portfolio with currently working for atleast 5 clients
- Presence in Karachi and Islamabad with a full-fledged, wholly-owned and operational office
- Previous track record and successful examples of services offered on the portfolio, especially government relations and crisis management
- Previous work experience with NBP will be an added advantage

Interested PR agencies may apply with the following documents:

- Company profile including name, year of establishment, registered address, telephone numbers and list of working branches throughout Pakistan
- Details of regular staff with qualification and experience
- Annual financial turnover
- List of clients and their work examples
- Registration / Affiliation / sister concern certificates
- List of awards (if any)
- Previous work with NBP (if any)

The applications along with the required documents / details should be sent at the following address latest by July 17, 2009.

Public Relation Department
2nd floor, Head Office, I.I. Chundrigar Road
National Bank of Pakistan
Karachi.



NBP

National Bank of Pakistan