



13th January, 2015

Chairman,
National Insurance Company Limited,
Karachi.

Sub: Violation of Public Procurement Rules 2004, General Manager (RE), NICL, Karachi's Pre-
Qualification Notice for Maintenance/ Service Provider Companies/ Contractor.

Dear Sir,

This is with reference to NICL, Karachi's Prequalification published in daily "Jang" on 11th January, 2015. It is observed that the advertisement is in violation of the Public Procurement Rules 2004.

As per the advertisement no pre-qualification documents is issued for the bidders, whereas according to Rule No. 16 (1) (2) it is mandatory to provide a set of prequalification document, and provide detail evaluation criteria to applicants. The Rule is quoted below for your information;

16. Pre-qualification process.- (1) *The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for pre-qualification.*

(2) *The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.*

Also, as per PPRA letter No. F.2 (9)/DD-II/PPRA/2009 issued by Managing Director PPRA, prequalification document should be provided in the selection of bidders. (Copy Attached)

The above information is forwarded for the purpose of avoiding the mis-procurement charge under Rule No 50, and with request to re-invite the Pre-qualification Notice under the prescribed procedures, or issue a corrigendum and provide pre-qualification document, and extend date accordingly.

Transparency International Pakistan is striving for across the board application of Rule of Law, which is the only way to stop corruption.

With Regards,


Sohail Muzaffar
Chairman

Copies forwarded for the information with request to take action under their mandate to:

1. Secretary to Prime Minister, Islamabad.
2. Chairman, NAB, Islamabad.
3. Mr. Khurshid Shah, Leader of Opposition & Chairman, PAC, National Assembly, Islamabad.
4. Registrar, Supreme Court of Pakistan, Islamabad.
5. Managing Director, PPRA, Islamabad.
6. Engr. Khurram Dastgir Khan, Federal Minister, Ministry of Commerce, Islamabad.



NATIONAL INSURANCE COMPANY LIMITED



PRE-QUALIFICATION OF MAINTENANCE/SERVICE PROVIDER COMPANIES/CONTRACTORS

- Applications are invited as per PPRA Rules 2004 from Technically & Financially sound Maintenance/Service provider companies having good repute/experience for Pre-Qualifications against the provision of following services in the relevant fields.
 - Security & Fire Fighting Services for
 - NIC Building, Abbasi Shaheed Road, Karachi
 - NIC House, Sunset Street, DHA, Phase 2, Karachi
 - Plot # 29, 36 and 37, Korangi Karachi.
 - House Keeping (Cleaning, Janitorial, Fumigation) Services for NIC Building, Karachi.
 - Operation & Maintenance of HVAC System installed in NIC Building, Karachi.
 - Operation & Maintenance of all Electrical System including HT/LT Panels installed in NIC Building, Karachi.
 - Paint/Distemper work in NIC Building, Karachi.
- Interested firms must furnish the following information/details alongwith their applications.
 - Details of related business experience in the relevant services including Past Performance Certificates from various clients.
 - List of tools/plant & equipment owned by the company.
 - List of staff with qualification and experience of key personnel in the relevant field.
 - Registration with EOBI & Social Security.
 - Copies of last 3 years Income Tax returns alongwith NTN/GST certification.
 - Certificate from Bank regarding financial soundness of the Party.
 - An affidavit on Stamp Paper to be provided by the party stating that the party has not been Black Listed or under Litigation from any Govt/Private Department.
 - Full address of Head/Branch Offices of the Party alongwith Telephone/Fax Numbers.
 - In case of Security & Fire Fighting Firm, the provision of following documents is mandatory:
 - NOC from Ministry of Interior
 - Registration with Information & Communication Technology (ICT).
 - Registration with Pakistan Security Agencies Association/
 - Registration with Pakistan Telecommunication Authority (PTA).
 - Any other information that the firm may like to share in support of their Application.
- National Insurance Company Limited reserves the right to reject any or all the application subject to PPRA Rules.
- Please send your applications along with the required documents/details within 30 days from the publication of the advertisement to Pre-Qualification in the relevant field. Tenders will only be issued to the Pre-Qualified firms.

General Manager (RE)

National Insurance Company Limited
3rd Floor, NIC Building, Abbasi Shaheed Road,
Karachi. Phone (021) 99225906,
Fax (032) 35635421. Web : www.nicl.com.pk



No.F.2(9)/DD-II/PPRA/2009
GOVERNMENT OF PAKISTAN
PUBLIC PROCUREMENT REGULATORY AUTHORITY
(CABINET DIVISION)
FBC BUILDING, SECTOR G-5/2

Hafeez ur Rehman
Managing Director
Tel: 051-9224824
Fax: 051-9224823

Islamabad, the 7th July, 2009

Subject: IMPLEMENTATION OF PUBLIC PROCUREMENT RULES, 2004

My dear

Public Procurement Regulatory Authority (PPRA) works through PPRA Ordinance, 2002 and Rules notified in 2004 to improve governance, management, transparency, accountability and quality of public procurement of goods, services and works.

2. Violations of Rule-16 by procuring agencies have been reported numerously at the time of prequalification notices published in the print media for the selection of bidders. To refresh, Rule-16 provides:

1. The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for pre-qualification.
2. The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.

Explanation:- For the purposes of this sub-rule price means the cost of printing and providing the documents only.

3. We seek your kind cooperation for adherence in letter and spirit.

With regards,

Yours sincerely

Sd/-
Hafeez ur Rehman

All Federal Secretaries
Procuring Agencies