



**TRANSPARENCY
INTERNATIONAL-PAKISTAN**

28th September 2010

Mr. U.A.G. Isani,
Chairman National Oversight Disaster Management Council (NODMC),
Islamabad

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Sub: Procedure of Routing the Tenders and Schedule of Award, with full compliance to the provision of Public Procurement Rules 2004.

Dear Sir,

Transparency International Pakistan congratulates you on nomination as the Chairman National Oversight Disaster Management Council, and extends its full support to you and NODMC for expeditious handling of the Flood Relief, Rehabilitation and Reconstruction Works.

We have handed over to you on 24th September 2010, the approved specific actions needed to support transparency, accountability and to curb the risk of corruption in the use of Relief, Rehabilitation and Reconstruction Funds, which were jointly prepared by the Ministry of Finance, Transparency International, and Transparency International Pakistan, with inputs from USAID, World Bank and ADB, in the Workshop held in Islamabad on 23 September 2010.

On your question about general impression expressed to the Commission that the award of Contracts are delayed due to procedures of PPRA, we have to clarify that the Public Procurement Rules 2004 are the most appropriate, efficient and expeditious rules to award the Contracts in shortest possible time.

Transparency International Pakistan has prepared the Schedule of Award which is fully compliant to the Public Procurement Rules 2004, and it takes only 37 days to award a contract from the date of opening of the tenders.

Transparency International Pakistan again offer its full support to you and is ready to contribute toward your goal in any way you may want us. Copy of the National Anticorruption Strategy 2002 is also enclosed for your information. Page 112-116 pertains to procurement.

Yours Sincerely,


Syed Adil Gilani

Chairman

Encl: Schedule of Award on Contract, and NACS 2002.

Procedure of Routing the Tenders and Schedule of Award, with full compliance to the provision of Public Procurement Rules 2004,.

Prequalification(if being undertaken) and Tender Documents must be ready by the time the Budget approval is received.

Notification for Prequalification(if being undertaken)	03Days
1. Receipt of Prequalification documents from bidders (minimum)	15 Days
2. Evaluation of Prequalification and approval.	07 Days
3. Invitation to Qualified Bidders.	01 Day
4. Receipt of Tenders (local minimum)	15 Days
a. (International minimum)	30 Days
5. Opening & Evaluation of tenders a. (Technical & financial) by Evaluation Committee	*15 Days
6. Public Declaration of Evaluation Report	10 Days
7. Evaluation Report	
(i) Finalization of ER	06 Days
(ii) Approval of ER by Project Award Committee.	02 Days
(iii) Approval of Award of Contract by Procuring Agency	02 Days
(iv) Issue of Letter of Award	02 Days
(v) Signing of the Contract Agreement	07 Days

Tender processing time from the date of receipt of Tenders to the issue of Letter of Award,

(a) 37 Days for NCB and

(b) 52 Days for ICB.

Note: * Evaluation period may be amended depending on the complexity of the procurement , but the period shall be decided prior to the issue of tenders.

Note: Following Procurement Committee will function.

EVALUATION COMMITTEE

To ensure compliance to the Public Procurement Rules for evaluation of the pre-qualification applications and or Tender for all the goods, services and works and technical proposal Evaluation, Evaluation Committee of odd numbers of members is proposed. It shall include members from Technical department, Financial department and legal department.