



9th October 2010

Director General (C&PM),
Pakistan Housing Authority,
Ground Floor, Shaheed-e-Millat Secretariate,
Jinnah Avenue, Islamabad.
Fax: (+92-051) 9201230

Sub: Violation of Public Procurement Rules, 2004

Prequalification of Consultants for the Development of Housing Scheme for Federal
Government Officers

Dear Sir,

The PHA notice inviting applications for Prequalification of Consulting Firms, for the development of housing scheme for federal government officers, published in Dawn on 8 October 2010 is against the Public Procurement Rules 2004, as the set of Prequalification Document is not provided, which is a mandatory requirement. The Rules are available on PPRAs website www.ppra.gov.pk and www.transparency.org.pk.

Public Procurement Rules, 2004 have eliminated all discretion in procurement process, and the Rule No 16 requires you to prepare a set of prequalification documents, and provide detailed evaluation criteria to applicants, which is not being given to applicants on this project. Rule is quoted below for your information;

16. Pre-qualification process.-

- (1) The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors* to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for prequalification.*
- (2) The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.*



GOVERNMENT OF PAKISTAN
MINISTRY OF HOUSING & WORKS
PAKISTAN HOUSING AUTHORITY



PRE-QUALIFICATION OF CONSULTANTS
DEVELOPMENT OF HOUSING SCHEME FOR
FEDERAL GOVERNMENT OFFICERS

PHA, Ministry of Housing & Works, Government of Pakistan intends to develop a Mega Housing Scheme for Federal Government Officers in Kurni Area, Islamabad.

Applications for "Pre-Qualification" are invited from interested consulting firms for providing following services.

- a- All feasibility / Planning / Design related services.
- b- Construction Management including Supervision.

Interested firms with vast experience in the relevant area and excellent internal resources, may apply as individual firm / group or consortium, (specifically for different services or collectively for all services) for pre-qualification alongwith necessary particulars. Applications, prepared in line with the laid down procedure of PEC, must reach the undersigned latest by October 26, 2010. Following details may be provided alongwith the application.

- 1- Full name of company and permanent address.
- 2- Detailed status of the firm (Civil Proprietorship, Partnership or Limited Company) certified by Registrar / Concerned Authority.
- 3- Complete information regarding bio-data / qualification / experience of at least 5 key personnel of the firm.
- 4- Following details of Housing and Infrastructural Projects completed over the last 5 years with photographs / brochures and documentary proof.
 - i- Name of project, place and client
 - ii- Scope of work.
 - iii- Details of projects (multi storied, high-rise or detached housing, whether residential or commercial) alongwith total covered area and cost of project.
- 5- Details regarding qualification, experience and registration certificates issued by the concerned departments for technical and professional staff with the company.
- 6- Details of plant, machinery, equipment, tools and transport owned by the company.
- 7- Certified proof of financial soundness.
- 8- Copy of NTN certificate and assessment certificate issued by the income tax department for the last 3 years.
- 9- Audited balance sheet for the last 3 years alongwith annual turn-over of the company for the last 5 years.
- 10- Undertaking that the firm has never been black listed by any Govt./Semi Govt./attached department/autonomous body etc.
- 11- Undertaking that the firm has never been involved in any litigation or details if otherwise.
- 12- Copy of valid registration certificate(s) by the PEC/PCATP or relevant Government Department.
- 13- Performance certificates from the clients for whom similar services have been rendered.

All the information rendered should be supported by relevant documents, letters and certificates etc. Any information provided without required documents shall not be considered for evaluation. Evaluation of received applications shall be done in accordance with the specified guidelines of PEC for pre-qualification of consultants.

Authority has the right to accept or reject any or all proposals at any time prior to the acceptance of bid. However, the Authority will communicate the grounds for rejection of all bids on request of bidders, but is not required to justify those grounds.

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