



**TRANSPARENCY
INTERNATIONAL-PAKISTAN**

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14th March 2010

Mr. Muhammad Zaka Ashraf,
President,
Zarai Taraqati Bank Ltd,
Head Office, I Faisal Avenue,
Zero Point, Islamabad

Ph: 051-9252805

Sub: Violation of Public Procurement Rules, 2004
Expression of Interest for ERP System Project

Dear Sir,

The Expression of Interest notice published in Dawn dated 14 March 2010, for Consulting Firm for ERP System Project in the Bank is lacking Transparency and violating the Ministry of Finance S.R.O.432 (I)/2004 on 9th June 2004, notifying "Public Procurement Rules, 2004". The Rules are available on the PPRA website www.ppra.org.pk and www.transparency.org.pk. According to the Rule No. 16 it is mandatory on Zarai Taraqati Bank Ltd, to provide a set of Prequalification Documents which shall include specifications and above all Evaluation Criteria, to applicants which is not stated in the ZTBL notice. Bypassing these requirement amounts to mis-procurement under rules no. 50.

Public Procurement Rules, 2004 have eliminated all discretions in procurement process.

The essential procedures which are to be used by Zarai Taraqati Bank Ltd, for all procurements of above Rs 2 million as defined in the PPR 2004 are quoted below;

Rule No. 16. Pre-qualification process.- (1) The procuring agency engaging in pre-qualification shall announce, in the pre-qualification documents, all information required for pre-qualification including instructions for preparation and submission of the pre-qualification documents, evaluation criteria, list of documentary evidence required by suppliers or contractors to demonstrate their respective qualifications and any other information that the procuring agency deems necessary for pre-qualification.

(2) The procuring agency shall provide a set of pre-qualification documents to any supplier or contractor, on request and subject to payment of price, if any.

Transparency International Pakistan would also like to remind ZTBL that the selection of firms shall be based on Rule No 36(b),

Rule No. 36. (b) Procedures of open competitive bidding.- In single stage – two envelope procedure PROCUREING AGENCY shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which do not conform to the specified requirements. The financial proposals of bids shall be opened



publicly at a time, date and venue announced and communicated to the bidders in advance. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only and the bid found to be the lowest evaluated bid shall be accepted.

Transparency International Pakistan request the Zarai Traraqiati Bank Ltd, to make all its procurement Transparent, and in accordance with the requirements of Public Procurement Rules 2004, and prepare Prequalification Documents required under Rule 23, and evaluation criteria, , for Pre Qualification of Consultants, with mandatory information, and issue the set of prequalification documents to the bidders.

The above information is forwarded for the purpose to avoid the mis-procurement charge under Rule No 50, and to re- invite the tender which shall be based on the procedures prescribed by Public Procurement Rules, 2004.

Kindly also provide to TI Pakistan a copy of the information which ZTBL has stated in the Notice.

With Regards,

Syed Adil Gilani
Chairman,

Copy forwarded for the information of;

1. Chairman Public Accounts Committee, Islamabad
2. NAB, Islamabad
3. MD, PPRA, Islamabad